

Board Meeting
Tuesday, January 8, 2007
1:00 PM, 4th Floor Auditorium
Richmond Plaza

Members Present:	Lem Stewart – Acting Chair Murali Rao W. Page Cockrell Stu Blankenship Delegate David Englin Charles Donato	Bill Price for Joseph Maroon Constance Brennan Stanford Hovey Jeffrey Anderson Chris Knights
Members Absent:	Senator Watkins Delegate Sherwood Senator Mary Margaret Whipple Delegate Sam Nixon	Ronald Kander Richard Pevarski Joe Weber Delegate Jeff Frederick
Staff Present:	Dan Widner, Coordinator Jerry Simonoff, ITIES Director Steve Marzolf, ISP Manager John Owens	Lyle Hornbaker Sam Hall Terry Mayo

1. CALL TO ORDER

Lem Stewart called the meeting go order at 1:11 PM, and thanked everyone for attending.

Mr. Stewart then called for the approval of the February 15 and November 1, 2006 minutes. Delegate Englin made a motion that the minutes be approved as written, and Mr. Price seconded the motion. The minutes were approved;
11-0-0.

2. VGIN BOARD PLANNING: (Establish Quarterly Schedule for 2007)

Mr. Stewart informed the Board that he would like for it to start meeting on a regular schedule. He is proposing that they meet quarterly. The schedule was discussed, and the Board agreed that the first Tuesday quarterly would be a good date, and making this meeting the first meeting of the new schedule. The next meeting will be held on Tuesday, April 3, 2007

3. LEGISLATIVE ISSUES

Steve Marzolf briefed the Board on legislative issues. Mr. Marzolf reported that there

is nothing pressing that needs to be changed in the legislative language, or put before the Legislature this year. Mr. Marzolf informed the Board that the Integrated Services Program, which VGIN is a part, is in the process of sorting things out since Mr. Shinar left in November. Mr. Marzolf informed the Board that his office would like to take this year to look ahead, and decide if changes should be made in the future. The only item Mr. Marzolf is proposing to be changed this year is the “Fly Time for the budget language. However, Mr. Marzolf said there is time for that to be addressed.

Mr. Marzolf asked the Board and audience if they had any questions or comments. There were none.

4. VGIN ACTIVITIES: (Coordinator Report – Dan Widner)

Mr. Stewart introduced Dan Widner as the new VGIN Coordinator, and welcomed Mr. Widner to address the Board and audience.

- a) Organizational changes: Mr. Widner thanked Lem Stewart, Jerry Simonoff, and Steve Marzolf for the opportunity. He also informed the Board of new staff hired in the VGIN area. Mr. Sam Hall was introduced as the Geospatial Projects Manager. Mr. Hall came from the Department of Game and Inland Fisheries. Mr. Widner introduced Stu Blankenship, who will be joining the VGIN staff effective January 10, 2007. Also, Mr. Widner informed the Board that VGIN will be hiring two GIS Data Analysts soon, as he hopes that the advertisement for these two positions will be done by the end of January.

- b) 2002 VBMP Product Licensing: Mr. Widner informed the Board that the VGIN Group is in the process of removing the licensing restrictions, and that the user input has been heavily in favor of this. He also stated that the product is almost five years old. Mr. Widner also briefed the Board on the “Rand Corporation study.” Some Board members had questions as concerns considering “Homeland Security” issues. Mr. Widner informed the Board that VGIN is not going to enforce license agreements. Local Jurisdictions can distribute as they see fit. State agencies can distribute to their business partners as needed. VGIN will distribute regional and statewide data sets by request as resources allow. Mr. Widner also informed the Board that VGIN has a box set of one meter statewide products (boxed set of six DVDs), and has asked John Owens to pass out the one-year project. He also stated that “given limited resources, the VGIN group is making copies as delivered. Other Board members asked is there is a high priority item to tackle – High Resolution Imagery, and suggested why not keep things as they are and look into the 2007 and decide if there are. Mr. Simonoff asked if this would be a great school project. Mr. Marzolf commented that it would be a good PDC project. Delegate Englin requested that VGIN make it as

user friendly as possible.

Mr. Widner said we will fill customer requests as resources allowed, and that VGIN is thinking about making it available through web service. Steve Marzolf thanked Dominion for being one of the 1st customers.

- c) Orthophotography of Schools: Mr. Widner informed the Board that ESRI and the Department of Education signed an agreement (Middle and High Schools) for Geospatial Instructional Applications. Currently 495 schools have been given the software (ArcView). Mr. Stan Hovey commented that the Department of Education is currently giving instructions to teachers on how to use the GIS data. Mr. Marzolf informed the Board that VGIN is giving copies to the schools and not charging them for the product.
- d) FEMA Update: Mr. Widner briefed everyone on FEMA. He said that FEMA is trying to modernize all of its flood maps. Mr. Widner has made arrangements with FEMA to help with this project. VGIN has provided them with the 2002 imaging data to use as a base for their flood plan map modernization program. FEMA is interested in contribution to contour data development for 2007 VBMP – currently comparing planned VBMP data development with FEMA needs. Delegate Englin informed the Board that he is putting in legislation this year about flood areas.
- e) Metadata Portal Toolkit: Mr. Widner informed the Board that VGIN is going to oversee the development of a catalog of GIS data available in the Commonwealth. They are acquiring a Metadata Portal Toolkit which is a web-based tool. VGIN is also applying for a grant through the GIS program to provide training to state and local government. The timeframe for completion of this project is April 2007.
- f) Ongoing Project Status Updates:
 - i) Road Centerlines (RCL): Mr. Widner gave an update – Forty-two percent of localities have been received and processed as updates. VGIN is providing VDOT with updates on data exchange and updates. Mr. Widner said the project on schedule and under budget. January-February he plans to visit localities to obtain feedback and share regional data sets Mr. Hornbaker and Mr. Widner will be getting out the end of the month to local areas to present and get feed back.
 - ii) Emergency Management Mapping Application (EMMA): Mr. Sam Hall gave an update on this project. Mr. Hall introduced himself and gave a brief introduction of his history, and briefed the Board on EMMA. He said that EMMA (Emergency Management Mapping Application) is mapping software that integrates with WebEOC. The WebEOC provides real-time access to information and incidents of what is happening in the Commonwealth. This

software is currently being used by the Maryland Emergency Management Agency (MEMA) and the National Capital Region. VGIN is doing a pilot now to deploy EMMA, and Towson University is going to provide all the installation. (See Presentation). The project is being funded by two grants (\$748,000) will be spent on hardware, software, data acquisition/development and services to Towson. (See Towson Scope of Work). Mr. Murali Rao commented that VDOT imaging software is not competitive with this product. This should be considered as a Phase I involvement. Mr. Chris Knight asked to look at the bigger picture. Mr. Rao proposed that VGIN takes a role of developing a funding module. Mr. Stan Hovey commented that VGIN may want to consider rural areas. Mr. Hall gave a live demonstration of the EMMA for Maryland. Mr. Knights asked if it going to be a local application here in the Commonwealth. Mr. Hall said yes.

- iii) 2006 / 2007 VBMP Orthophotography: Mr. Hornbaker gave an update of this project. Mr. Hornbaker showed the areas that were captured in 2006. (See presentation). Infotech was hired to help. The delivery schedule is for March-May 2007. Deliveries are in six different groups, and currently the schedule can only be met if there are no QA failures.

Mr. Hornbaker briefed the Board on the Spring 2007 Upgrade Requests, and said it is a small request listing compared to 2006. Mr. Hornbaker stated that he is in the middle of doing the planning and approving the flight time. He should have this completed by the end of January. He is also capturing the remaining 86% of the Commonwealth in February – April. He will develop the control March – June. The process Images, contours and buildings should be done June 2008. He hopes to deliver the final packages Feb – April 2008. In 2009 it will go to ¼ of the state. Mr. Hornbaker said he hopes to have an RFP out in about 18 months ahead of time, and would like to get some feedback from the Board. Mr. Hornbaker asked if anyone had questions, and there were none.

5. OPEN DISCUSSION AND ADJOURNMENT OF MEETING

Mr. Stewart asked for Public Comments: Steve Marzolf asked if the Board liked the setting, and asked the Board to please give us feed back on the meeting itself. Mr. Marzolf thanked everyone for coming.

Mr. Rao asked if VGIN going to host a “GIS Day” this year. Mr. Marzolf informed the Board that the VGIN Group will be looking into that. Mr. Marzolf also asked the audience and Board to inform VGIN of any localities or agencies they knew of who used imagery.

Mr. Stewart asked for comments, questions, or thoughts. Mr. Donato commented that he thought this was a good meeting. Mr. Cockrell seconded Mr. Donato’s comment. Mr. Donato also asked if there was any way he could share with his colleagues the discussions of this meeting. Mr. Marzolf informed Mr. Donato that under the FOIA copies of the taped meetings could be provided to his colleagues, and that the VGIN

Group would be happy to come out and meet with your colleagues. Also Mr. Cockrell informed the Board that the “State Society” will meet on January 20 in Williamsburg at the Hilton.

Ms. Brennan asked if the presentations presented today will be available on the website. Mr. Marzolf said yes. Mr. Stewart asked if there any more comments/questions. There were none, and the meeting was adjourned at 2:47 PM.

Connie said the slides on the website. Steve said yes. Lem said he is happy too. Lem asked the audience for comments and questions. There were none. The meeting adjourned at 2:47PM.

Respectfully Submitted:

(Date)